**The Second MCI Project Meeting Agenda**

Team 7

*The second MCI group Project client meeting will be held via Zoom at 2:15 pm on 18th March 2021*

**Chair**: Fangyu Yuan

**Secretary**: Haoyu Wang

**Attendance**: Chun Yee Herman Lai

Fangyu Yuan

Haoyu Wang

Zhendong Shi

Ian Knight

Team 8 members

**Apologies**: None

**1 Review progress**

* Task allocation
  + Team 7 will be working with the Microsoft Teams Shifts API.
  + Team 8 will be working on web scraping.
* Programming languages
  + Python (T.B.C.)
  + Java
* Platforms
  + Microsoft Graph
  + Microsoft Teams

**2 Task clarification**

* Do we have access to work on the Microsoft Teams Shifts API? How can we get authorization?
* To get detailed customer demands/requirements. What does our software ultimately need to achieve?
* Will the system covers both teacher and student schedules? Like teacher's calendar, student calendar. If yes, how can we get the student enrolment info to know which courses the student chose?
* Does the system look like a personal calendar or a public calendar to show all the Uni courses and activities?
* Will the system notify the student and teacher what they are going to next day or next few hours?
* Do we have to make the user login with their school email? Or we can make it in a simple way like register before using it.

Note: Next meeting will be held on 25th March 2021.